

INSTITUTE OF ECONOMIC GROWTH
University of Delhi Enclave, North Campus, Delhi – 110 007

**APPLICATION AND PBAS PROFORMA FOR PROMOTION
UNDER CAREER ADVANCEMENT SCHEME (CAS)**

Part A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name (in Block Letters) :
2. Father's Name :
3. Mother's Name :
4. Unit/Centre :
5. Current Designation & Grade Pay: :
6. Date of last Promotion :
7. Position and grade pay for which
this application under CAS is made :
8. Date of eligibility for promotion :
9. Date and Place of Birth :
10. Sex: :
11. Marital status :
12. Nationality :
13. Indicate whether applicant belongs to SC/ST/OBC
Category :
14. Address for correspondence (with Pincode) :

Telephone No:

Mobile No.:

E-mail:

15. Permanent address (with Pin Code)

16. Academic Qualifications (Matric till post-graduation):

Examinations	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division/ Class/ Grade	Subject
High School/Matric					
Intermediate					
B.A./B.Sc./B.Com					
M.A./M.Sc./M.Com					
/Other PG Course					
Any Other educational qualification					

17. Research Degree(s):

Degree	Title	Date of award	University
M.Phil.			
Ph.D./D.Phil.			
D.Sc./D.Litt.			

18. Appointments held prior to joining this institution:

Designation	Name of Employer	Date of Joining		Salary with scale and Grade Pay
		Joining	Leaving	

19. Posts held after appointment at this institution:

Designation	Unit/Centre	Period of Service		Scale and Grade Pay
		From	To	

20. Teaching experience: PG classes (in years) **UG Classes (in years)**

21. Research Experience excluding years spent in M.Phil./Ph.D (in years)

22. Field of Specialization under the Subject/Discipline

(a) ...

(b) ...

(c) ...

23. Awards/Honours:

24. Title of 3 publications to be enclosed along with the application:

25. Any other relevant information:

I declare that all the information provided by me in the form is true to the best of my knowledge and belief.

Date:

Signature of Applicant

**PERFORMANCE BASED APPRAISAL SYSTEM (PBAS) PROFORMA FOR
CALCULATING ACADEMIC PERFORMANCE INDICATOR (API) SCORE**

**Minimum API Scores for the promotion of the Academic Staff in Research Institutes
under Career Advancement Scheme (CAS)**

	Asstt. Prof. Stage 1 to 2	Asstt. Prof. Stage 2 to 3	Asstt. Prof. Stage 3 to 4	Assoc. Prof. Stage 4 to 5	Professor Stage 5 to 6
Category 1* Teaching-learning Evaluation related activities	50/Year	50/Year	50/Year	50/Year	50/Year
Category 2** Co-curricular, Extension and Profession- related activities	10/Year	10/Year	10/Year	10/Year	10/Year
Category 3*** Research and Academic Contribution	50/Year 200/ assessment period	60/Year 300/ assessment period	70/Year 210/ assessment period	80/Year 240/ assessment period	90/Year 900/ assessment period
Expert Assessment	Screening Committee	Screening Committee	Selection Committee	Selection Committee	Expert Committee

* ***As per the table in Annexure 1***

** ***As per the table in Annexure 2***

*** ***As per the table in Annexure 3***

RESEARCH & ACADEMIC CONTRIBUTIONS

**Category-I: Minimum Scores of APIs towards Contribution to teaching, learning and evaluation related activities in CAS Promotions
(API scoring table X or Y may be chosen depending on relative emphasis to teaching or research by the faculty)**

TABLE - X				
Sl.No.	Nature of Activity	Details	Maximum API score	Claimed Score
I-A	Classroom teaching (including lectures, tutorials, practicals, contact hours)		40	
I-B	Duties other than class-room teaching, in excess of Institute's norms		10	
I-C	Quality of teaching		10	
I-D	Curriculum Development and Innovative and Participatory Teaching		20	
I-E	Examination related Duties		20	
	Total Score		100	
	Minimum API Score required		50	

TABLE -Y				
Sl.No.	Nature of Activity	Details	Maximum API score	Claimed Score
I-A	Participation in the execution of Institute's research projects, including writing of Research Proposals/ Data Collection/ Data Analysis/ Reports/ Working Papers, etc.		50	
I-B	Participation in teaching, including M.Phil and Ph.D. course work, Research Methodology workshop, training programs, Lectures and dissemination of research, etc.		20	
I-C	Organization of and participation in seminars/ workshop/ conference held under the aegis of the institute.		20	
I-D	Editorial Work (such as, preparing the Institute's Annual Report, proof-reading research papers, working papers, journals published by the Institute).		10	
	Total Score		100	
	Minimum API Score required		50	

Category-2:API scores in CAS promotions towards Co-curricular, Extension and Professional Development Activities

Sl.No.	Nature of Activity	Details	Maximum API score	Claimed Score
II-A	Curricular/extension activities, including sports/cultural activities, dissemination through media.		10	
II-B	Contribution to the collective functioning of the Institute, including participation in administrative and academic committees of the Institute.		20	
II-C	Professional Development Activities (such as, participation in seminars and conferences, training courses, membership of associations, dissemination of general articles-those not covered in Category-III)		10	
	Minimum API Score Required		10	

Category-3: API scores in CAS promotions towards Research, Publications and other Academic Contributions

Sl.No.	Nature of Activity	Details	Maximum API score	Sole/Joint Author	Claimed Score
III A	Research Papers Published	Refereed Journals*	15 / publication		
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ ISSN no.	10 / publication		
		Conference proceedings as full papers (abstracts not to be included)	10 / publication		
III B	Research Publication (books, chapters in books, other than refereed journals)	Text or reference books published by International publisher with an established peer review system	50 / sole author 10 / chapter in an edited book		
		Subject books by national level publishers / State and Central Govt. Publications with ISBN / ISSN numbers	25 / sole author 5 / chapter in an edited book		

S.No.	Nature of Activity	Details	Maximum API score	Sole/Joint Author	Claimed Score
		Subject Books by Other local publishers with ISBN / ISSN numbers	15 / sole author		
			3 / chapter in an edited book		
		Chapters contributed to edited knowledge based volumes published by International Publishers	10 / chapter		
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN No.	5 / Chapter		
		Book review on publication	2 / book review		

Sl.No.	Nature of Activity	Details	Maximum API score	Sole/Joint Author	Claimed Score
III C	RESEARCH PROJECTS (Individually Initiated)				
III C (i)	Sponsored projects carried out/ ongoing	Major Projects amount	25/ each project		
		mobilized with grants above 20.0 lakhs			
	The points should be distributed equally among the faculty associated with the project.	Major Projects amount	20/ each project		
		Mobilized with grants above 10.0 and up to 20 lakhs.			
		Major Projects amount	15/ each project		
		Mobilized with grants above 5.0 and up to 10 lakhs			
		Major Projects amount	10/ each project		
		Mobilized with minimum of Rs. 3.0 lakhs up to 5.0 lakhs			
		Minor Projects (amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	05/ each project		

Sl.No.	Nature of Activity	Details	Maximum API score	Sole/Joint Author	Claimed Score
III C (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs 2.0 lakh	10 per every Rs. 10.0 lakhs and 2 per every Rs. 2.0 Lakhs, respectively		
III C (iii)	Completed projects:	Completed project report(Accepted by funding agency)	20/ each major project and		
	Quality Evaluation		10/ each minor project		
III C (iv)	Projects	Major Policy document of Govt. Bodies at Central and State Level	30/ each national level output / 50/ each for International level		
	Outcome / Outputs				
III D	RESEARCH GUIDANCE				
III D (i)	M. Phil.	Dissertation awarded only	3/ each candidate		
III D (ii)	Ph. D.	Degree Awarded	10 / each candidate		
		Thesis Submitted	7/ each candidate		
III E	TRAINING COURSES ATTENDED AND CONFERENCE / SEMINAR / WORKSHOP PAPERS PRESENTED				
III E (i)	Refresher courses, Methodology workshops, Training, Teaching – Learning – Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes attended (Max: 30 points)	(a) Not less than two weeks Duration	20/ each		

Sl.No.	Nature of Activity	Details	Maximum API score	Sole/Joint Author	Claimed Score
		(b) One week duration	10/ each		
III E (ii)	Papers presented in Conferences / Seminars / Workshops etc.**	Participation and Presentation of research papers (oral / poster) in:			
		(a) International conference	10/ each		
		(b) National	7.5/ each		
		(c) Regional/ State level	5/ each		
		(d) Local – University / College level	3/ each		
III E (iii)	Invited lectures / talks / presentations for conferences	(a) International	10/ each		
		(b) National	5/ each		

* Wherever relevant to a specific discipline, the API Score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 – by 10 points; (iii) papers with impact factor between 2 and 5 – by 15 points; (iv) papers with impact factor between 5 and 10 – by 25 points.

** If a paper presented in a conference/seminar is published in the form of proceedings, the points will accrue in the form of publication as in III-A.

Note: The API for joint publications will have to be calculated in the following manner: of the total score for the relevant category of publication by the concerned faculty, the principal/first author/corresponding author/mentor/supervisor of the faculty would share equally 60% of the total points and the remaining 40% would be shared by all other authors.

The API score claim of each of the sub-categories in the Category III (Research, Publications and Academic Contributions) will have the following cap to calculate the total API score claim for CAS:

Sub –Category	Cap as % of API cumulative score in application
III (A) Research Papers (Journal, etc.) and III (B) Research Publications (Books, etc.)	55 %
III (C) Research Projects	20%
III (D) Research Guidance and III (E) Training Courses and Conference/Seminar etc.	25%

Institute of Economic Growth. Educational research centre in Delhi, India. 5. IEG Workshop on "Development of Biofortified Crops"™ Organised by Tata-Cornell Institute for Agriculture and Nutrition, Cornell University International Food Policy Research Institute-South Asia, Institute of Economic Growth", held on 31 January, 2019 at Pusa. Institute of Economic Growth. 10 May. Professor Arup Mitra received Professor S. R. Sen Best Book Award 2019 for the book "Insights into Inclusive Growth, Employment and Wellbeing in India (2013), Springer". See all. See more.