

CUA - Metropolitan School of Professional Studies
SUMMER 2012 TEXTBOOK REQUIREMENTS

| METROPOLITAN COLLEGE TEXTBOOKS - SUMMER 2012 (3/15/2012) | | |
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| Course | Instructor | Textbook(s) |
| MBU-Metro: Business | | |
| MBU 201 Management & Org. Behavior (Online) | W. Morton | Title: Organizational Behavior: Key Concepts, Skills And Best Practices, 5th ed. Authors: Angelo Kinicki & Mel Fugate Publisher: McGraw-Hill ISBN: 9780078137204 |
| MBU 341 Business Law I | T. Healy | Title: Business Law, 8th Ed. Author: Henry R. Cheeseman Publisher: Prentice Hall ISBN: 9780132890410 |
| MBU-Metro: Business - Graduate | | |
| MBU 505 Project Management (Online) | M. Kushner | Book (Required): Title: Project Management w/CDs, 5th ed. Author: Erik Larson & Clifford Gray Publisher: McGraw-Hill ISBN: 9780077426927 (or, for book alone, 9780073403342) Software (Required): Fissure Project Management Simulation Software, to be purchased at http://www.simulationpoweredlearning.com/buy.html (ISBN: 9780615341972) |
| MBU 510 Org. Theory & Behavior | P. Shibeliski | Title: Essentials of Organizational Behavior, 11th ed. Author: Stephen P. Robbins/Timothy A. Judge Publisher: Prentice Hall ISBN: 9780132545303 |
| MBU 514-01 Leadership Foundations | J. Hamp | Title: Leadership: Theory and Practice, 6th ed. Author: Peter G. Northouse Publ: Sage Publ. ISBN: 9781452203409 |
| MBU 514-02 Leadership Foundations (@ VACO) | R. Stacy | Title: Leadership: Theory and Practice, 6th ed. Author: Peter G. Northouse Publ: Sage Publ. ISBN: 9781452203409 |

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| MBU 516 Managing People & Performance | D. Sepe | Title: Management Skills: A Jossey-Bass Reader Author: Jossey-Bass Publishers (Ed.) Publisher: Jossey-Bass ISBN: 9780787973414 |
| MBU 523 Legal Env. of Hum. Res. Mgt. | A. Abrams | Title: Employment and Labor Law, 7th Ed. Authors: Patrick J. Cihon, James Ottavio Castagnera Publisher: South-Western/Cengage ISBN: 9781439037270 |
| MBU 533-01 HR Mgt. & Strategy | T. Tobin | Title: Human Resource Management: Linking Strategy to Practice, 2nd ed. Authors: Greg L. Stewart, Kenneth G. Brown Publ: J. Wiley & Sons ISBN: 9780470530498 |
| MBU 533-02 HR Mgt. & Strategy (@ VACO) | J. Henderson | Title: Human Resource Management: An Experiential Approach, 6th edition (w/Access Card) Author: H. John Bernardin & Joyce Russell Publisher: McGraw-Hill ISBN: 9780077602963 |
| MBU 566 HR Development & Training | K. Kippen | Book #1 - Required: Title: ASTD Handbook for Workplace Learning Professionals Authors: Elaine Biech (ed.) Publisher: ASTD Press ISBN: 9781562865122 Book #2 - Required: Title: Presentation Basics Author/s: Robert J. Rosania Publisher: ASTD Press ISBN: 9781562863470 |
| MBU 573 Legal Aspects of Gov't Contracting | C. Vacketta & B. Jorgensen | Title: Government Contract Guidebook, 4th ed., 2011-2012 Author: Steven W. Fedlman Publisher: West / Thomson Reuters ISBN: 9780314606853 (NOTE: The text is expensive, but is considered a critical resource in the FACM profession. You will also receive extensive additional materials from MSPS at no cost to you.) |

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| MBU 619 Strategic Planning & Implementation | R. Stacy | Title: Strategic Management, A Competitive Advantage Approach: Concepts and Cases, 14th ed. Author: Fred R. David Publisher: Prentice Hall ISBN: 9780132664233 |
| MBU 627 HR Info Systems & Communications | D. Austin | Book #1 (Required): Title: Human Resources Management Systems: A Practical Approach, 3rd ed. Author/s: Rampton, Turnbull and Doran Publisher: Carswell/Thomson ISBN: 9780779800070 Book #2 (Required): Title: Proving the Value of HR: How and Why to Measure ROI, 2nd ed. Authors: Jack J. Phillips & Patricia Pulliam Phillips (ROI Institute) Publisher: Society for Human Resource Management (SHRM) ISBN: 9781586442316 |
| MBU 629 Strategic Planning for HR Managers | T. Tobin | Title: Human Resource Management: Linking Strategy to Practice, 2nd ed. Authors: Greg L. Stewart, Kenneth G. Brown Publ: J. Wiley & Sons ISBN: 9780470530498 |
| MBU 633 Legal Environment - Federal | T. Dirks | Title: The Foundation of Merit: Public Service in American Democracy Author/s: Patricia Ingraham Publisher: Johns Hopkins University Press ISBN 9780801851124 |
| MBU 647 Advanced Managerial Communication (Online) | J. Henderson | Title: Strategic Management Communication for Leaders, 2nd ed. Author: Robyn Walker Publisher: Cengage/South-Western ISBN: 9780538451345 |
| MBU 652 Managerial Decision Making | H. Steed | Title: Analysis for Financial Management, 10th ed. Author: Robert C. Higgins Publisher: McGraw Hill ISBN: 9780078034688 |

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| <p>MBU 664 Developing Leadership Competencies</p> | <p>C. Jordan</p> | <p>Book #1 (Required): Title: The Leadership Challenge, 4th ed. Author: James Kouzes and Barry Posner Publisher: Jossey-Bass ISBN: 9780787984922 Book #2 (Required): Title: The Leadership Challenge Workbook Author: James Kouzes and Barry Posner Publisher: Jossey-Bass ISBN: 9780787968212</p> | | |
| <p>MBU 673 / 674 Master's Capstone</p> | <p>J. Russell</p> | <p>Title: Research Methods in Business Studies, 4th ed. Authors: Pervez Ghauri & Kjell Gronhaug Publisher: Pearson Education Canada ISBN: 9780273712046</p> | | |
| <p>MHU - Metro: Humanities</p> | | | | |
| <p>MHU 371 International Cultures in American Literature</p> | <p>R. Sharp</p> | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Book #1 (Required): Title: Funny in Farsi Author: Firoozeh Dumas Publisher: Random House ISBN: 9780812968378</p> <p>Book #2 (Required): Title: Hunger for Memory Author: Richard Rodriguez Publisher: Bantam Dell ISBN: 0553382519</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Book #3 (Required): Title: Interpreter of Maladies Author: Jhumpa Lahiri Publisher: Houghton Mifflin ISBN: 039592720X</p> <p>Book #4 (Required): Title: A Good Fall Author: Ha Jin Publisher: Pantheon ISBN: 9780307378682</p> </td> </tr> </table> | <p>Book #1 (Required): Title: Funny in Farsi Author: Firoozeh Dumas Publisher: Random House ISBN: 9780812968378</p> <p>Book #2 (Required): Title: Hunger for Memory Author: Richard Rodriguez Publisher: Bantam Dell ISBN: 0553382519</p> | <p>Book #3 (Required): Title: Interpreter of Maladies Author: Jhumpa Lahiri Publisher: Houghton Mifflin ISBN: 039592720X</p> <p>Book #4 (Required): Title: A Good Fall Author: Ha Jin Publisher: Pantheon ISBN: 9780307378682</p> |
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| <p>MID - Metro: Interdisciplinary</p> | | | | |
| <p>MID 50 / 350 SAIL</p> | <p>M. Stevenson</p> | <p>Title: Earn College Credit for What You Know, 4th ed. Author: Colvin, J. Publisher: Kendall/Hunt Publishing Company ISBN: 9780757527500</p> | | |

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| MID 100 Critical Thinking | L. Eby | Title: The Art of Reasoning, 3rd ed. Author: David Kelley Publisher: W.W. Norton Co ISBN: 9780393972139 |
| MID 495 Senior Seminar | W. Perry | <p>Book #1 (Required): Title: Hamlet (Folger Shakespeare Library Edition) Author: William Shakespeare (P. Werstine & B. Mowat, ed.) Publisher: Simon & Schuster ISBN: 9780743477123</p> <p>Book #2 (Required): Title: The Odyssey, Revised Edition Author: Homer (E.V. Rieu, translator) Publisher: Penguin Classics ISBN: 9780140449112</p> <p>Book #3 (Required): Title: Tough Care Author: Bernard Mooney Publisher: CreateSpace ISBN: 9781466391376</p> <p>Book #4 (Required): Title: The Ramayana: A Shortened Modern Prose Version of the Indian Epic Author: R.K. Narayan Publisher: Penguin Classics ISBN: 9780143039679</p> <p>Book #5 (Required): Title: A Writer's Reference, 7th ed. Author: Diana Hacker Publisher: Bedford/St. Martin's ISBN: 9780312601430</p> |
| MIS - Metro: Information Science | | |
| MIS 107 Microcomputer Applications II | S. Ganjalizadeh | Title: Microsoft Office 2010 : Illustrated Introductory, First Course, 1st Edition Author: Beskeen, Cram, Duffy, Friedrichsen,& Reding Publisher: Course Technology/Cengage ISBN: 9780538747158 |
| MIS 209 Electronic Health Records II | D. Parris | Title: Electronic Health Records for Allied Health Careers w/Student CD-ROM Author: Susan M. Sanderson Publisher: McGraw-Hill ISBN: 9780073309781 |

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| MIS 327 Systems Analysis & Design | A. Ghassemzadeh | Title: Systems Analysis & Design in a Changing World, 6th ed. Authors: John W. Satzinger, Robert Jackson, and Stephen D. Burd Publisher: Course Technology/Cengage ISBN: 9781111534158 |
| MPD - Metro: Professional Dev. | | |
| MPD 340 Mgt. & Org. Behavior | W. Morton | (See MBU 201 above.) |
| MPH - Metro: Philosophy | | |
| MPH 350 Philosophy of Religion (Online) | J. Despres | Title: Philosophy of Religion: Selected Readings, 3rd ed. Authors: William L. Rowe and William J. Wainwright (ed.) Publisher: Oxford University Press, 1998 ISBN: 9780195155112 |
| MSO - Metro: Social Sciences | | |
| MSO 101 Introduction to Human Services | L. Robertson | Title: Theory, Practice, and Trends in Human Services, 5th Edition Authors: Edward S. Neukrug Publisher: Brooks/Cole - Cengage ISBN: 9780840028563 |
| MSO 200 Human Cultural Diversity | J. Cottman | Book #1 (Required): Title: Cultural Diversity, A Primer for the Human Services, 4th ed. Author: Jerry V. Diller Publisher: Brooks/Cole - Cengage ISBN: 9780840032256 Book #2 (Required): Title: Cultural Competence in Process and Practice: Building Bridges Author: Juliet C. Rothman Publisher: Pearson ISBN: 9780205500697 |
| MSO 384 Principles & Practices of Social Entrepreneurship (Online) | D. Fisher | Title: Understanding Social Entrepreneurship: The Relentless Pursuit... Authors: Jill Kickul and Thomas Lyons Publisher: Routledge (Taylor & Francis) ISBN: 9780415884891 |
| MSO 385 Public Private Partnership (Online) | Pending | Pending |

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| MSO 386 Corporate Social Responsibility (Online) | V. Okaru-Bisant | Title: Corporate Social Responsibility: An Ethical Approach Author: Mark S. Schwartz Publisher: Broadview Press ISBN: 9781551112947 |
| MSO 417 Social Enterprise Development (Online) | D. Fisher | Pending |
| MSO 584 Principles & Practices of Social Entrepreneurship (Online) | D. Fisher | Title: Understanding Social Entrepreneurship: The Relentless Pursuit... Authors: Jill Kickul and Thomas Lyons Publisher: Routledge (Taylor & Francis) ISBN: 9780415884891 |
| MSO 585 Public Private Partnership (Online) | Pending | Pending |
| MSO 586 Corporate Social Responsibility (Online) | V. Okaru-Bisant | Title: Corporate Social Responsibility: An Ethical Approach Author: Mark S. Schwartz Publisher: Broadview Press ISBN: 9781551112947 |

Test Bank for Organizational Behavior Key Concepts Skills and Best Practices 5th Edition by Kinickinal Behavior. 100000 in stock. Purchase Options. ADD EXTRA to Achieve Best Academic Results on Your Course! In addition to facilitating active learning, Organizational Behavior: Key Concepts, Skills & Best Practices meets the needs of those instructors looking for a brief, paperback text for their OB course, who do not want to sacrifice content or pedagogy. This book provides lean and efficient coverage of topics such as diversity in organizations, ethics, and globalization, which are recommended by the Association to Advance Collegiate Schools of Business (AACSB) and the Association of Collegiate Business Schools and Programs (ACBSP). Skills Best Practices | PDF books PDF files. 4. If you want to download this book, click link in the last page. 5. Clik here to Download this book Read Organizational Behavior: Key Concepts, Skills Best Practices | PDF books Click this link : <https://newbestebookpage.blogspot.com/?book=0078137209> if you want to download this book OR. Recommended. [PDF] Organizational Behavior: Key Concepts, Skills Best Practices Full Books. on July 16 at 06:05 PM. Organizational Behavior: Key Concepts, Skills Best Practices. Download Organizational Behavior: Key Concepts, Skills Best Practices HERE : Editorial Review : New, ship fast, delivered in 5 days in UK. No PO Box. Organizational Behavior: Key Concepts, Skills Best Practices TAGS: pdf Organizational Behavior: Key Concepts, Skills Best Practices free download. Organizational Behavior: Key Concepts, Skills Best Practices PDF free download. read Organizational Behavior: Key Concepts, Skills Best Pr...

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Angelo Kinicki, Robert Kreitner. In addition to facilitating active learning, *Organizational Behavior: Key Concepts, Skills & Best Practices* meets the needs of those instructors looking for a brief, paperback text for their OB course, who do not want to sacrifice content or pedagogy. This book provides lean and efficient coverage of topics such as diversity in organizations, ethics, and globalization, which are recommended by the Association to Advance Collegiate Schools of Business (AACSB) and the Association of Collegiate Business Schools and Programs (ACBSP). In addition to facilitating active learning, *Organizational Behavior: Key Concepts, Skills & Best Practices* meets the needs of those instructors looking for a brief, paperback text for their OB course, who do not want to sacrifice content or pedagogy. This book provides lean and efficient coverage of topics such as diversity in organizations, ethics, and globalization, In addition to facilitating active learning, *Organizational Behavior: Key Concepts, Skills & Best Practices* meets the needs of those instructors looking for a brief, paperback text for their OB course, who do not want to

